



ACTING PRINCIPAL

Qualifications:

1. Must be a certified employee of Millburn School District #24
2. Must possess a type 75 certification

Reports to: Building Principal

In the absence of the building administration, the acting principal shall:

1. Make all non-emergency decisions including, but not limited to indoor/outdoor recess, minor disciplinary action, substitute issues, supervision issues, etc.
2. Make all emergency decisions.

The acting principal may not:

1. Suspend a student
2. Evaluate personnel